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| Biometrics Institute | | |
| Title: Biometrics Institute Director Applications | | |
| Prepared by: Directors and Secretary | Authorised by: Board | Endorsed by: Board |
| Effective date: 21 August 2019 | Revision date: July 2019 | Ref: Clause 17.7 (f) constitution |

Criteria Governing Suitability to Act as a Director (CGSAD)

On 21 August 2019, the Board of the Biometrics Institute unanimously agreed to the below criteria considerations, which shall be applicable to all Nominees for Directorships lodged from the 21 August 2019.

The Biometrics Institute has established itself as the leading authority for the promotion of the responsible and ethical use of biometrics.

In accordance with clause 17.7 of the Constitution of the Biometrics Institute, the following criteria must be answered to the reasonable satisfaction of the Board by every Nominee for Directorship, before that Nominee can be placed on the list of candidates to be voted upon by Members at the next AGM.

Any nominations need to comply with the requirements set out in the Constitution under Clause 17.7.

If in the opinion of the Board a Nominee is unable to reasonably answer all of the criteria described below, then the Board will be within its powers to refuse placing the Nominee's name forward to Members as a candidate for election to the Board.

The Board in its sole discretion may request that a Nominee provide further particulars with respect to any one or more of the criteria set forth below.

If in the opinion of the Board a Nominee fails to supply, or fails to adequately supply additional particulars to any one or more of the criteria, sufficient for the Board to be reasonably satisfied of the Nominee's suitability to be listed as a Candidate for Directorship, then the Board will be entitled to refuse to list the Nominee as a Candidate.

The Board is not obliged under this document or the Constitution of the Institute to provide reasons for not listing a Nominee as a Candidate for election.

However a Nominee who has been refused listing as a Candidate may request reasons for not being listed for election, and the Board need only state which of the criteria the Nominee failed to reasonably satisfy.

The following criteria or considerations will be used with respect to every Nominee for Directorship:

Criteria

- The organisation that the Nominee represents must be a financial member of the Biometrics Institute at the time the nomination is accepted.
- The nominee should demonstrate her/ his high level of current/previous engagement in the Biometrics Institute's activities, or their involvement in similar professional community groups. This includes active participation and contribution to the Biometrics Institute board and committees, regular attendance at meetings and events, a good understanding of the Institute's and other relevant good practices and connections to other members.
- The level of engagement should be over a period of at least 12 months of active participation or less in exceptional circumstances and at the discretion of the board.
- The nominee must demonstrate experience in the field of biometrics. She/ he must declare any potential conflict of interest.
- She /he must commit to attend at least three (3) board meetings throughout the year in person or by telephone conference.
- Nominees have received internal authorisation and mandate from their organisation to join the Board.
- She/ he must outline the reasons behind their interest in joining the Board, the value they can add, and vision for the future of the organisation.
- Nominee has the potential for continuity on the Board.

Considerations

- Reputation of the individual in the industry
- Membership of other industry associations
- Directorship of other organisations
- Reference from another member supporting the nomination